

Officer - Exhibitions and Collections (Textiles)

Job Description

Reporting to the Curator of Exhibitions and Collections, the Officer of Exhibitions and Collections (Textiles) is responsible for:

- working closely with Curatorial team and Production team as well as other internal and external parties, to coordinate all aspects of textile-related matters, including but not limited to research, archival organisation and exhibit mounting;
- providing administrative support for Curatorial team on textile-related matters, including but not limited to compiling quotations from vendors, preparing presentations and coordinating manpower required to realise a textile-related project;
- liaising closely with the CHAT Sewing Team, technical helpers, industrial partners and other internal teammates to ensure a textile-related project on track; and
- performing other ad hoc duties as required.

You should have/be:

- Bachelor's degree in textile design, fashion design, costume design, fine art, and other related disciplines;
- minimum of 2 – 3 years of experience fashion, textile, design or related fields;
- good theoretical and practical knowledge of textile materials and techniques;
- good understanding of and sensitivity to contemporary art, textiles and local culture
- able to work across disciplines;
- good negotiation skills with stakeholders;
- good team player, enthusiastic with creative energy and self-initiative;
- proficiency in PC and MacOS and strong knowledge in Microsoft Word, Excel, PowerPoint, Adobe Illustrator and Photoshop;
- excellent command on written and verbal English and Chinese (Cantonese and/or Putonghua); and
- flexible and willing to work overtime and on holidays/weekends at times, especially during peak seasons or exhibition openings.

TO APPLY FOR THIS POSITION

Qualified candidates should email their cover letter, CV, expected salary and names of 2 references with contact information to hr@mill6chat.org by 11 May 2024.

*The information provided will be kept confidential and used for recruitment purposes only. Applicants not contacted within **six weeks** after the application deadline may consider their applications unsuccessful.*