

Shop Associate (Full-Time / Part-Time / 1-year contract)

Main Duties

Reporting to Shop Manager, the Sales Associate is expected to:

- responsible for CHAT Shop daily operations including sales, cashier and inventory control in accordance with CHAT policy.
- assist Shop manager on updating POS system and stock take.
- work closely with Textile Team in shop promotion events and assist on shop display.
- work closely with Visitor Experience team in answering programme enquiries, receiving feedback and complaints.
- be able to work for irregular days and hours including weekends, public holidays or evenings.
- perform any other ad hoc duties.

You should have/be:

- minimum 2 years of retail operation experience. Experience in cultural or lifestyle sector preferred.
- HKDSE or above.
- must be able to work on duty roster during weekends and holidays.
- excellent customer service and communication skills.
- fluent in spoken English, Cantonese and Putonghua are essential.

TO APPLY FOR THIS POSITION

Qualified candidates should email their cover letter, CV, current and expected salary with contact information to hr@mill6chat.org

*The information provided will be kept confidential and used for recruitment purposes only. Applicants not contacted within **six weeks** may consider their applications unsuccessful.*